



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Tuesday 5th January 2021

To all members of the Council Finance Committee: Cllr Richard Wood (Chair of Council), Cllr John Glover (Vice Chair of Council and **Chair of Finance Committee**), Cllr Alan Baines (**Vice Chair of Finance Committee**), Cllrs Nick Holder, Paul Carter & Paul Taylor

Dear Finance Committee members

You are invited to attend the Finance Committee Meeting which will be held on **Monday 11th January 2021 at 7.00pm** to consider the agenda below.

PLEASE NOTE THAT THIS IS A REMOTE VIRTUAL MEETING. TO ACCESS THE MEETING PLEASE FOLLOW THE ZOOM LINK BELOW. THE MEETING WILL ALSO BE STREAMED LIVE ON YOUTUBE, THE LINK WILL BE POSTED ON THE PARISH COUNCIL WEBSITE AND SOCIAL MEDIA CHANNELS WHEN IT GOES LIVE SHORTLY BEFORE 7PM.

Click link here

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRlVWVU54UW1YWWE4NkNrZz09>

Or go to www.zoom.us or Phone 0131 4601196 and enter:

Meeting ID: 279 181 5985 Passcode: 070920

Instructions on how to access zoom are on the parish council website
www.melkshamwithout.co.uk

If you have difficulties accessing the meeting please call (do not text) the out of hours mobile:
07341 474234

Yours sincere

Teresa Strange
Clerk

Copy to: All Councillors

AGENDA

1. **Welcome, Housekeeping and Apologies**
2.
 - a) To receive **Declarations of Interest**
 - b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
 - c) To note that Councillors living in the Parish have a **dispensation** for Precept setting.
3. **Public Participation**
4. To note for background information:
 - a) **Minutes of Finance Committee** 7th January 2020 (with notations to reflect actual year end figures) & Year End accounts for 2020/21.
 - b) Government announcement “**no Referendum Principles for parish/town councils for 2021/22**”
5. **Community Infrastructure Levy (CIL)**
 - a) To note parish council's agreed uses of CIL and to consider more project specific spend for current and next financial year
6. **Reserves**
 - a) To note **Financial Reserves Policy**
 - b) To consider contribution to Reserves and spending from Reserves for current and next financial year
7. **Solar Farm Community Funding:** To consider spend of Solar Farm funding for 2021/22
8. **Budget**
 - a) To review and consider **Budget for 2020/2021** against anticipated position at year end; and **Estimate for 2021/2022**.
 - b) To recommend **virements against Budget for 2020/2021**
 - c) To recommend **Budget for 2021/2022**
9. **Precept**
 - a) To note “**Town & Parish Councils Council Tax Factsheet Nov 2020**”
 - b) To note Taxbase number for 2021/22 following enquiries as to accuracy
 - c) To recommend **Parish Council Precept for 2021/2022**
10. To note **Section 137** (Local Govt Act 1972) spend limit for 2020/21 and 2021/22
11. **Berryfield Village Hall building tender process:** To note NALC legal topic note 87: Procurement (May 2020) regarding tender process and correspondence from Project Manager and consider way forward, including timing of tender process
12. To receive initial verbal feedback from **Internal Interim Audit** Weds 6th January
13. To consider how to reimburse Clerk for **out of hours mobile phone** (additional usage due to office closure)